

MINUTES OF THE MEETING

Subject: PRE BID MEETING MINUTES OF BIDDERS QUARIES, SUGGESTION CLERIFICATIONS /JUSTIFICATION/, FOR PURCHAS OF ANTI-MALARIA /DENGUE ITEMS FOR FY 2017-18

The meeting started with the recitation of Holy Quran under the chairmanship of Dr. Muhammad Afsar Anwar (Programme Manager) Integrated Vector Control / Malaria control Program Khyber Pakhtunkhwa held on **1st March, 2018 at 10:00 am** in the **Conference Room of Director General Health Services Khyber Pakhtunkhwa.**

The purpose of the meeting was to clarify different quarries and misunderstandings of bidders as well as to develop consensus and suggestion on required Anti-malarial and Dengue items (insecticides, larvicides and other consumable items) with in the Specification given in the Standard Bidding Document.

Following members of the Procurement committee attend the meeting:

1. Dr. Muhammad Afsar Anwar, Program Manager, IVC/MCP-KP
2. Additional Director General Health Services, KP
3. Dr. Irfan Khan, Representative of Directorate General Health Services, KP
4. Mr. Adil shah , Representative of Procurement Cell, GHS Peshawar (Member)
5. Mr. Salahuddin Khan, Entomologist, IVC/MCP-KP
6. Mr. Muhammad Qasim Khan Consultant TRF+ Procurement Cell DGHS Peshawar (Co-opted member)

The following quarries were raised by the bidders and it was responded by the Procurement committee.

1. Mr. Altaf Hussain a representative of Edgro raised a quarry about the quantities of different products mentioned in SBD.

Response: Mr. Qasim Khan (Procurement Consultant) responded to this that the revised SBD with quantities, specification and bid submission form would be uploaded on the Health directorate website at the Close of Business (COB) today.

2. The same participants asked about the amount of bid security.

Response: Mr. Qasim Khan (Procurement Consultant) replied that financial bid must be accompanied with bid security @ 2% of the bid value.

3. Mr. Irshad Khan Representative of Standard Supply Agency inquired about the Tender fee / Tender Processing Fee and Bid submission form?

Response: Mr. Qasim Khan (Procurement Consultant) replied that amount of Rs-1000/- would be charge as a Tender fee / Tender Processing Fee and Bid submission form. This amount can be submitted as cash or in form of CDR a day before or on the bid submission date. The bids must be submitted in Integrated Vector Control / Malaria Control Program Office Khyber Pakhtunkhwa.

4. Mr. Irshad Khan Representative of Standard Supply Agency also inquired about submission of samples of products (Insecticides/Larvicides/Consumable items).

Response: Dr. Muhammad Afsar Anwar responded that the products samples should be submitted along with bids.

5. Mr. Altaf Hussain a representative of Edgro raised a quarry about the way bill/ bill of landing of the products.

Response: Mr. Qasim Khan (Procurement Consultant) replied that the submission of way bill/ bill of landing of the products would be only for the successful bidders.

DECISION:

After a threadbare discussion, the committee and firms were agreed on the decisions made during the meeting with the advice to provide standardized and specified rate to make the bidding process fair and clear as well as for the better interest of community

The meeting ended with a vote of thanks.

Chairman

Dr. Muhammad Afsar Anwar,
Program Manager, IVC/MCP-KP

Member

Dr. Irfan Khan,
Rep. of Directorate General Health Services, KP

Member

Mr. Adil shah
Representative of Procurement Cell, GHS

(Co-opted member)

Mr. Salahuddin Khan,
Entomologist, IVC/MCP-KP

(Co-opted member)

Mr. Muhammad Qasim Khan
Consultant TRF+ Procurement Cell DGHS

Member

Dr. Tahir Bashir-ud-Din Khilji
Additional Director General Health Services, KP