



**DIRECTORATE GENERAL HEALTH SERVICES  
KHYBER PAKHTUNKHWA**

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**Pre-Bid Meeting of the Technical & Evaluation (T&E) Committee for  
Procurement of Training Management Services for MHPSS Project, Directorate  
General Health Services Khyber Pakhtunkhwa**

A Pre-Bid Technical & Evaluation (T&E) committee meeting was held for Procurement of Training Management Services for MHPSS Project on November 15, 2018 at the office of Director Public Health, Directorate General Health Service, Khyber Pakhtunkhwa. The purpose of the meeting was to provide bidders the opportunity to gain better insight into the assignment and to address any queries of bidders for preparation of their proposal.

**Meeting Participants:**

<b>Name</b>	<b>Designation</b>
Dr. Irfan Ali Shah	Deputy Director Public Health DGHS
Dr. Taj Muhammad	Deputy Director Public Health DGHS
Mr. Adil Shah	Deputy Director Procurement Cell
Mr. Shah Nawaz Khan	Admin & Finance Officer MHPSS
Mr. Ziaullah Khan	M&E Officer MHPSS
Mr. Ali Waheed	VP Fincon Services
Mr. Syed Haris	Liaison Corporation
Mr. M. Iqbal	Liaison Corporation
Mr. Rana Khurram Ali	ASK Development
Mr. Noman Tariq	Siddat Hyder & Murshid Associate Pvt Ltd

**Discussion Points:**

Detailed deliberations on various proviso of request for proposal were held and following points were agreed:

1. With reference to query regarding deliverables of assignment; it was clarified that the scope of work is mentioned in Term of Reference (ToRs) and payment shall be made on quarterly basis, subject to provision of quarterly training reports.
2. On the request of bidders it was decided by the Technical & Evaluation (T&E) Committee under the technical guidelines of representative of procurement cell, that per diem to be disburse to various categories of trainees as mentioned in the assignment shall be made public through hoisting it on the website Health Department & KPPRA, through this minutes of meeting. The details of per diem fixed by PE is as follows;



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<b>S.No</b>	<b>Training</b>	<b>Per Diem</b>	<b>Amount Fixed</b>
1	Pretesting of Mental Health Worker Module	25 Participants	Rs. 500/Day
2	2 days Mental Health Workers (MHWs) Training	1155 participants	Rs. 500/Day
3	Pre-testing of MHPs Module	25 Participants	Rs. 750/Day
4	2 days Mental Health Promoters (MHPs) Training	200 Participants	Rs. 750/Day
5	2 days Teachers as Therapists Training	3785 Participants	Rs. 500/Day

3. With query regarding submission of proposal in consortium / joint venture; it was categorically mentioned that it is the discretion of Procurement Entity (PE) to weather allow a joint venture or otherwise, which in this assignment is not allowed.
4. On the question regarding definition of "Project Funded by Donor Agencies" as mentioned in the evaluation criteria of RFP; it was clarified that those projects which are not funded by ADP/PSDP and upon which procurement rules of donor agencies apply, shall be considered eligible under this clause.
5. As November 21, 2018 shall be observed as Public Holiday in the wake of Eid Milad Un Nabi (SAW) therefore last date of submission of proposal and opening of bids will be considered on next working day i.e. November 22, 2018.
6. The ended with a vote of thanks to the chair.